

SPECIAL MEETING 2012 BUDGET

OCTOBER 26, 2011

At the Special Meeting held on Wednesday, October 26, 2011 at the Hopkinton Town Office at 6:00 p.m.

PRESENT: Supv. Rust, Councilpersons Wood, Bagnato, Sochia, Supt. of Highways Streeter, Clerk French, Ernest Wood, Wanda Malette, Collette Parmer.

ABSENT: Gordon Jock.

Supv. Rust called the meeting to order at 6:00 p.m.

Supv. Rust thanked Wanda Malette for bringing to the Boards attention that they should check into having the floor refinished before replacing.

Supv. Rust reported to the Board that he contacted William Locy and Coakley Flooring in Canton. Coakley came and looked at the floor and stated it could be refinished and provided an estimate of \$3585.00. He did not hear back from Mr. Locy.

Supv. Rust also reported to the Board if we have the floors refinished a requirement would be that the duct work would have to be cleaned.

He contacted Cornerstone and First Class Aire on having the duct work cleaned. Cornerstone gave an over the phone estimate of approx \$450.00 and Mr. Rust went to the website to see the process.

First Class Aire came and looked at the duct work and quoted a price of \$1100.00.

Mr. Rust reported to the Board that the system used by Cornerstone was more for a residential building. First Class Aire is a commercial cleaner.

Mr. Rust also reported to the Board that the contractor that was awarded the contract to paint and install new doors at the town hall has never come to do the work. He contacted Patrick Tharrett to give him a price on installing the new door at the top of the ramp and applying sealant on town hall window sills before winter. Mr. Tharrett gave a price quote of \$900.00.

The Board discussed putting some funds in the budget to work on the new Ft. Jackson Park entrance.

Clerk French told the Board that she had been contacted by North Shore Solutions in regards to creating a town website. There are two packages. One is \$455/year no maintenance. The second package is \$790/year, which includes maintenance. The first six months will be free if we sign a three year contract.

Ernest Wood proposed to the Board that they have someone come in and look at the trees in the Ft. Jackson Park and Hopkinton Park and give advice on ones that need to come down. There is a possibility that this could generate some revenue to work on the park.

Mr. Rust commented that we need to look into this very carefully. He will contact Henry Keller and have him assess the trees.

Mrs. Wood made a motion, seconded by Mr. Sochia to approve the estimate from Cokley Flooring and to include the funds in the 2012 budget. Adopted unanimously.

The Board also approved putting \$6,000.00 in the 2012 budget for work on the Ft. Jackson Park and to enter into a contract with North Shore Solutions for \$790/year to develop a website in the 2012 budget.

Mrs. Bagnato made a motion, seconded by Mrs. Wood to hire Fist Class Aire to clean the duct work in the amount of \$1100.00 at the town hall. Adopted unanimously.

Mrs. Wood made a motion, seconded by Mrs. Bagnato to hire Patrick Tharrett to install a new door at the top of the ramp and to repair and seal the sills of the town hall windows in the amount of \$900.00.

VOTE: Supv. Rust Aye, Councilpersons Wood Aye, Bagnato Aye, Sochia Abstained, Jock Absent.

Mrs. Wood made a motion, seconded by Mr. Sochia to adjourn the meeting.

Meeting was adjourned at 6:42 p.m.

Respectfully Submitted

Vickie L French

RMC